

Virginia State Association of Parliamentarians
Executive Committee Meeting
Tuesday, December 6, 2022

The executive committee meeting of the Virginia State Association of Parliamentarians (VSAP) was called to order at 6:37 PM via Zoom by President Beatrice Squire, PRP. The secretary, Rhiannon Liker, was present and a quorum was established

- Budget 2023 VSAP Convention = \$6,000/year
 - 45 people @ \$160 – Meet \$5,500
 - Registration fee \$160
 - Guests at Gala \$60 (ended up \$55)
 - Publicity Regular Budget \$250
 - Program Book \$460 [25 per person, printing, gift]
 - 45 x 25 = \$1,125

- Can VA Alpha dinner on Friday count toward Food & Beverage minimum?

- Kits/swag bags/portfolio

- Token anniversary gift for members and guests

- Entertainment – Rhiannon suggested The Sweet Potatoes jazz band in Richmond

- Discussed name badges

Rhiannon Liker
VSAP Secretary



Attendees:
Rhiannon Liker
Beatrice Squire, PRP
Arlene Skinner, RP
Cynthia Mayo, PRP
Margie Booker, PRP
Chris Marston
Yulanda Humphries