

Virginia State Association of Parliamentarians

Board of Directors Meeting

Saturday, November 2, 2019

The meeting of the Virginia State Association of Parliamentarians (VSAP) was called to order by President Lynda Baer at 11:10 AM at the Ruby Tuesday restaurant in Central Park, Fredericksburg.

Attendees were:

- Lynda Baer, PRP - President
- Beatrice Squire, RP – 1st VP and NovaMags and 2020 Convention Chair
- Donald Garrett, PRP – 2nd VP and IT Chair
- Cynthia Mayo, PRP – Treasurer and District Director
- Rhiannon Liker – Secretary and M. Stanley Ryan Unit
- Yulanda Humphries – Historian
- Michael Wagner-Diggs, PRP – Bylaws Chair and NAP Appeals Committee Chair
- Cora Salzberg, PRP – Youth Development Chair, VDEER Unit, and VA Alpha Unit
- Brenda Jackson – Fredericksburg Unit
- Jacqueline “Jackie” Roundtree – Catherine Wittman Unit
- Gladys Jordan – Gaveletter Chair and Parliamentary Law Club

Minutes approved as distributed from September 6, 2019 meeting.

President Baer provided a report (attached) and emphasized that each unit should invite her to a meeting.

1st VP Squire provided a report (attached) with highlights including that she is going for PRP next year.

Historian Humphries emphasized that unit information is part of VSAP history, too and she would take it.

Mr. Wagner-Diggs reported that NAP had not posted their updates to the website yet from the convention and reminded all that any suggested changes to VSAP bylaws are due January 1st.

President Baer reported that Catherine Wittman member Debra Henry wants to present a workshop at convention.

Dr. Mayo presented the Treasurer’s report:

Total funds were \$13,094.75

Less expenses \$10,027.33

Plus other checking and savings accounts

Total funds* \$21,389.42

*This includes a donation to the NAP educational fund of \$150 in memoriam of Don Ayers

It does not include a tile to be purchased

President Baer appointed a committee to report back at the February 2020 meeting on tile ideas. Committee members are Beatrice Squire and Gladys Jordan.

Ms. Salzberg read her report (attached)

2nd VP Garrett finalizing membership manual and getting quotes on printing and mailing. Will be handed out at the VSAP convention to attendees to disseminate to units and clubs.

Following the recess for lunch at 11:50 PM, the meeting resumed.

Mr. Garrett presented a motion "To create a credentialed parliamentarian referral website where VSAP members can opt-in to receive statewide requests." There were no objections.

The assembly reviewed a list of potential convention themes provided by Ms. Squire and voted on top three. The VSAP convention will be near the Ruby Tuesday's at Central Park in Fredericksburg, further down the road.

Unit Reports were presented:

- Catherine Wittman – five people interested in RP
- Silver Gavel – President Baer read report
- M. Stanley Ryan Unit
- Roanoke Valley – President Baer read report
- Golden Gavel – Does not meet. It was recommended to review activity.
- VA Peninsula – Ms. Humphries reported they still meet on the first Friday at Hampton Library. Looking to revise bylaws. Workshop planned for March 2020. Updating membership. Offering the membership exam at the end of the meeting. Looking for speakers for luncheon meeting December and April (annual meeting).
- Chesapeake – Mr. Wagner-Diggs reported they meet Mondays, the Nominations Committee is preparing a slate of officers for upcoming elections.
- Parliamentary Law Club – Ms. Jordan reported they hold two study sessions each month in addition to the regular meeting at two churches in Richmond. Valerie Jones and Margie Booker lead the study sessions. Nancy Parker will lead the workshop in November on elections. December will be "how to present in a meeting".
- Ideas: Parli Jeopardy (using questions from study guide) and having Michael Wagner-Diggs present on "teaching" at the convention.
- VDEER - Ms. Salzberg reported members are ready to take exams.
- Alpha – Ms. Salzberg read from her report
- NovaMags – Meeting monthly. Post on NAP website when and where. Three PRPs. Open house last Saturday. Their Growing Our Own event was the first approved for the year by President Baer.
- Fredericksburg – Ms. Jackson reported they meet Tuesday. Planning workshop for April 2020.

President Baer asked for and received unanimous consent to amend and ratify the \$150 donation to the NAP scholarship fund in memory of former member Don Ayers.

NEW BUSINESS

Workshop Coordination – As soon as a unit’s workshop date is confirmed. Inform President Baer and Donald Garrett.

Membership Chair – Open, cheerleader for units recruiting members

Charlottesville Convention 2021 – Dr. Mayo will support the Charlottesville unit in hosting

Next Meeting: Saturday, February 29th (fifth Saturday)

Meeting adjourned 1:12 PM.

Rhiannon Liker, Secretary