Lifetime Achievement Award

Purpose

The Lifetime Achievement Award, VSAP’s most prestigious award, honors and recognizes a current or former VSAP member who has made extraordinary contributions, or a significant and lasting impact in the study and application of parliamentary procedure, has earned the respect and admiration of fellow VSAP members, and has engaged frequently with the community in providing outstanding service in conducting effective meetings and conveying the importance of constructive and efficient communication.

Eligibility

The Lifetime Achievement Award is intended for the individual who has been a VSAP member at least five years, and has had a significant impact on the organization, directly or indirectly. The individual must have exemplified the values and practices of VSAP/NAP and respect for human dignity.

General Award Criteria

A completed typewritten application must be submitted showing how the nominee has made a meaningful contribution to VSAP, as demonstrated by leadership skills, interpersonal skills, teaching, mentoring, blogging or sharing information with members and the community, articles published, and global or national recognition for contributions.

The required application and any supporting materials must be submitted by the due date as determined. Incomplete nomination packets will not be reviewed.

Nominations

Active VSAP members are invited to nominate an individual they think is deserving of a Lifetime Achievement Award through the official nomination application process.

Self-nominations are accepted.

Selection Criteria

An evaluation panel will read, review and rate the applications.

The award recipient will be notified by mid-April. An official announcement will be made in the upcoming edition of the Gaveletter.

When Award is To Be Given

The award may be given annually, biannually, or at other times. To ensure that the award remains a special award, and is presented to individuals who have made outstanding achievements, and not merely an annual event, the award will be presented in a year as determined by the Board of Directors.

The award may be presented posthumously.

Award presentation

The Honoree will be acknowledged at the VSAP Annual Convention or other appropriate venue as determined by the VSAP Board of Directors. A public announcement or publicity may be made prior to the convention.

The Honoree will be presented a recognition gift, plaque, or certificate.

Application

Due No Later Than 11:59 PM, April 10, 2021

Email To: Beatrice Squire, [Knight757@msn.com](mailto:Knight757@msn.com)

Are you nominating yourself for the award? ( ) yes; ( ) No

Name of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­Name(s) of Nominator(s) and/or Club/Unit): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City ­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_State­­­­­­ \_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_

Land Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_; Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_; Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Respond to items below. Use additional sheets of paper as necessary. (Photos, certificates, letters, awards, news articles, plaques, etc. are encouraged.)

*!. Parliamentary Experiences*

Positions, elected and appointed, held at any level(s), committee chairman or committee member, website creator, webmaster, newsletter or consulting editor

*Delegate or Alternate Delegate to VSAP and/or NAP*

Provide Year(s).

*II. Community Involvement*

Explain involvement and describe highlights and accomplishments. For example, workshops presented, handouts or PowerPoints prepared, bylaws, special rules or standing rules drafted, professional advice rendered, contest(s) judged, etc.

*Mentoring/Coaching/Teaching*

Group or organization involved, improvements noted, and action, if any, the nominee pursued to involve participants or group in seeking membership in NAP or further study in parliamentary procedure

*III. Certification Statement*

I certify that the information in this application is accurate and complete.

Nominee’s/Nominator: Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or Typed initials: \_\_\_\_\_\_\_\_\_