**A Call to Units and Club**

**Virginia State Association of Parliamentarians**

**61st Annual Convention**

Page 4

**Newport News Marriott at City Center**

**Newport News, Virginia 23606**

**May 5 -6, 2018**

Promote Your Unit and Club

Units and Club are asked to bring the flag that was presented at the 60th Convention. If your unit or club did not present a flag, this is your chance to take advantage of a great opportunity to promote your unit/club. The flag should be a small table size flag, similar to the small American flags. It should be unique to your unit or club. It may be made of paper or cloth and will be displayed throughout the convention on a table. We will use it to open our meetings. The president will display the flag doing roll call. He or she may present the flag when providing an oral report of unit/club operations for the past year.

**A Call to Units and Club**

**Virginia State Association of Parliamentarians**

**61st Annual Convention**

Page 4

**Newport News Marriott at City Center**

**Newport News, Virginia 23606**

**May 5 -6, 2018**

**DELEGATE FORM**

The following members have been elected to serve as Delegates and/or Alternates of the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit or Club for the 61st Annual Convention, to

be held in Newport News, Virginia

Delegate  **Alternate**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed-Unit or Club Secretary

Submit to Margie Booker, 9055 Wallo Road, Henrico, Virginia 23231 or scanned and sent to [mrasbooker@aol.com](mailto:mrasbooker@aol.com) no later than April 1, 2018.

**A Call to Units and Club**

**Virginia State Association of Parliamentarians**

**61st Annual Convention**

Page 4

**Newport News Marriott at City Center**

**Newport News, Virginia 23606**

**May 5 -6, 2018**

**Officers, Presidents of Units and Club**

Please submit your yearly report in document format to [mrasbooker@aol.com](mailto:mrasbooker@aol.com) , no later than April 1, 2018. Each president is asked to provide an oral summary of unit’s and club activities. Include activities completed to increase membership.

Since each unit and club is asked to create a flag, include your flag image on your report.